

Infusion Pump Informatics

Guide for Alaris CQI[®] Users: How to Upload Alaris CQI[®] Reporter Compliance Data to Infusion Pump Informatics (IPI)

Regenstrief Center
for **Healthcare Engineering**

PURDUE
UNIVERSITY™

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Purpose Statement

This document is intended to assist users of Alaris pumps to upload their alert log files into Infusion Pump Informatics (IPI) system. This training is modeled on a typical healthcare provider; however, specific processes may vary by provider.

This document provides instructions on how to export the data from Alaris CQI[®] Reporter and upload it to IPI.

Revision 0

September 30th, 2012

Revision 1

August 25th, 2014

Revision 2

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Create Alaris CQI[®] Reporter Report

Use the *Alaris CQI[®] Reporter* system to generate the *Counters by Profile* report.

Create a CSV File from the Alaris CQI[®] Reporter Tool

Log into your hospital's *Alaris CQI[®] Reporter* System

- Choose **Start** → **Programs** → **Cardinal Health** → **Alaris Products** → **CQI Reporter** → **Report Viewer**

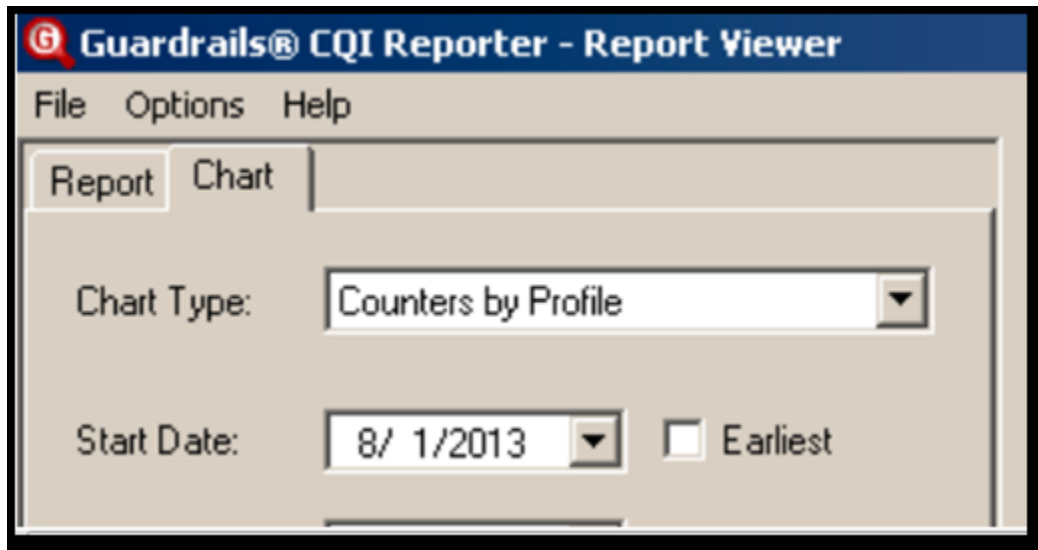
Alternatively, select the **Report Viewer** desktop shortcut

A splash screen appears, and then the **Report Viewer Tool** main screen opens. The left side on top of the dialog box includes two tabs:

- Use Reports tab to enter settings for reports
- Use Charts tab to enter settings for charts.

Note – If users attempt to access a function not authorized for, system displays error message and exits

- Select the **Chart** tab to enter **Chart settings**
- Select **Chart Type** to **Counters by Profile**



This chart shows infusions counts for each profile separately, with counters for infusions delivered within the limit library (Guardrails) and those delivered outside the limit library (basic infusion). The chart also shows the compliance per profile.

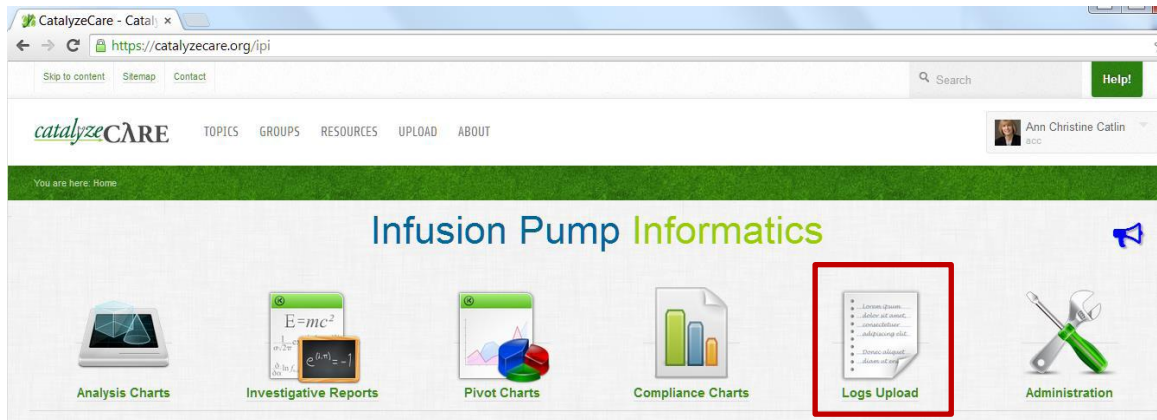
- Enter **start** and **stop** dates for a single month. The report must be for ONE single month only.
- Click to run the chart
- Save the chart to your desktop in **spreadsheet (.XLSX)** or **CSV** file format. **IPI** accepts either format.

Upload XLSX or CSV file to IPI

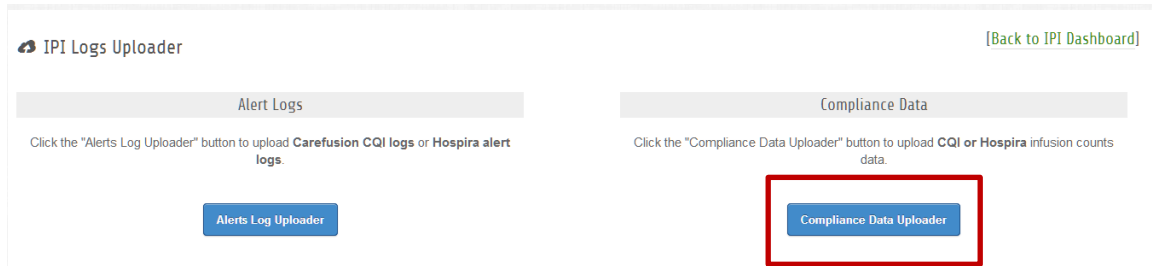
Use the **IPI Dashboard** to upload the XLSX or CSV file created from **Alaris CQI[®] Reporter**.

Upload Alert Logs

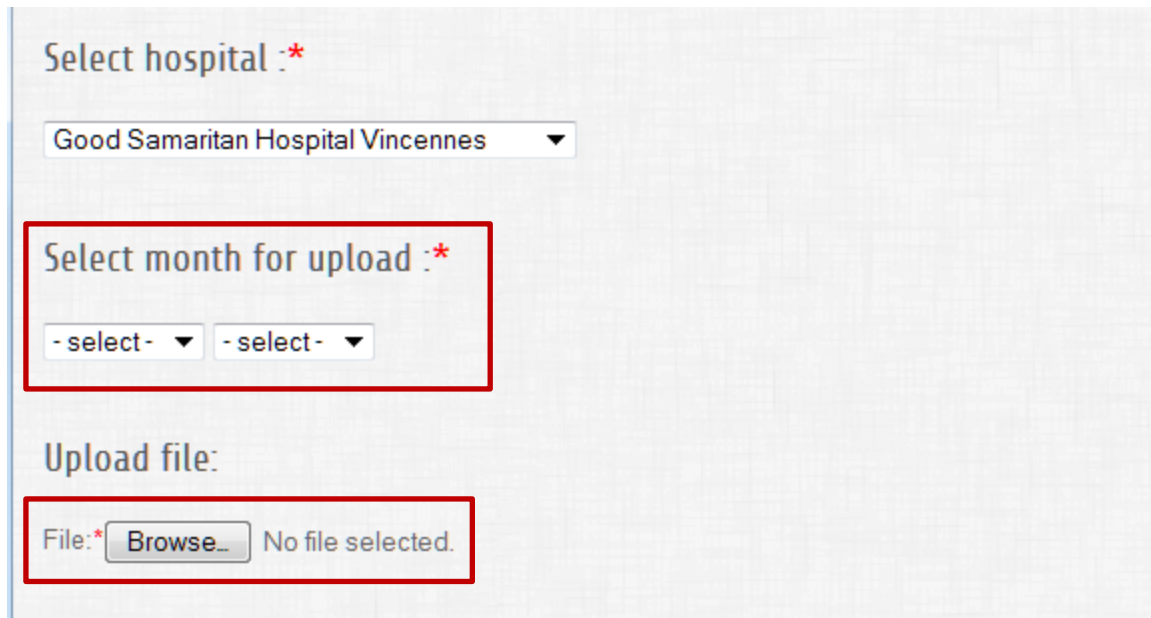
- Log into www.catalyzecare.org and navigate to the **IPI Dashboard**
- Select **Logs Upload**



- Select **Compliance Data Uploader**



- Your hospital should already be selected. Select the month for your upload file. It must be the same month you selected in **CQI Reporter** for the **Counters by Profile** chart. If the months do not match, **IPI** will notify you and ask you to re-enter the month. Select the **Browse** icon to select the XLSX or CSV file for uploading to **IPI**.



Select hospital :*

Good Samaritan Hospital Vincennes ▼

Select month for upload :*

- select - ▼ - select - ▼

Upload file:

File:* No file selected.

You can optionally add information about your profile library updates during the month. **IPI** will save this information and display it along with your infusion counts and compliance data. Since the infusion counters are affected by profile library updates, some users find this information useful.

- Enter the days (separated by commas) for the dates of library update (E.g., 3, 5, 15 means that the library was updated on the 3rd, 5th and 15th of the month). Alternatively, you could enter how many update there were that month, in the example above, 3.



Did you have any new profile library updates this month?

Enter day or days (separate days by commas,e.g. 3, 5, 15): Or

If you dont know the dates enter number of profile updates:

File upload history :

 Profile Updates  Data Collection

- You can also optionally add a comment about your file. Click **Submit** to upload.



Comment :

Your file is loaded into the **IPI** database as soon as you click **Submit**.

In the **File upload history** section, you will see the history of all files uploaded by your hospital.

If there are errors in processing, these will be noted in the **File upload history**.